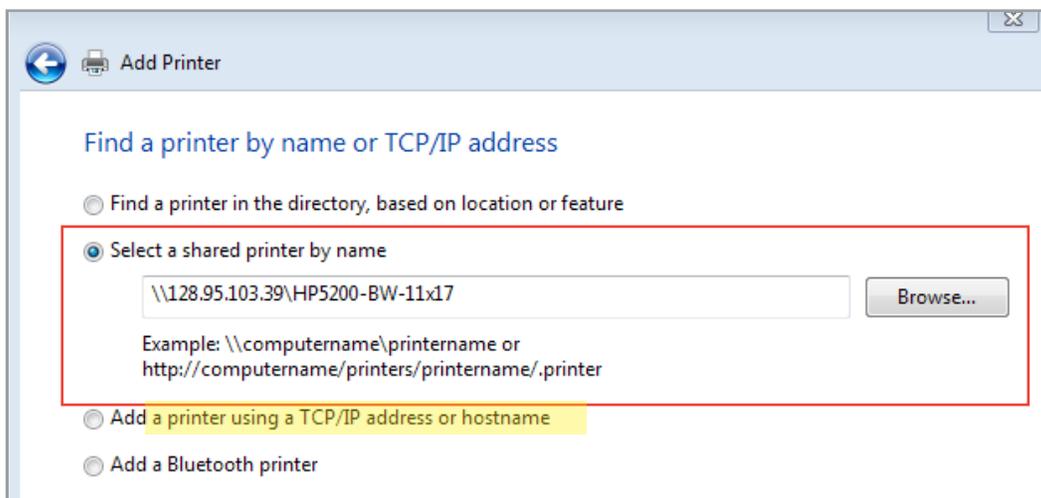# Installing in-studio printers for Windows

1. Open the Printers Control Panel appropriately for your version of Windows.

2. Click on "Add a Printer".

3. Choose to add a networked printer.

4. If Windows starts searching for networked printers, click on the text "The printer I want isn't listed" and click "Next".

5. Make sure that 'Select a shared printer by name' is selected, and in the text box, enter the name listed at the bottom for the printer you wish to install, and click Next.

6. If Windows prompts to log in, use your netID.

7. Click 'Finish'.

***For full printer installation instructions, refer to "Installing Archnet Printers on Windows 7, 8 and Vista Laptops"**

Archnet Printers:

For Printer in Arch Hall G020, enter: \\128.95.103.39\ArchG020

For Printer in Arch Hall G060, enter: \\128.95.103.39\ArchG060

For Printer in Arch Hall 220, enter: \\128.95.103.39\Arch220

For Printer in Arch Hall 260, enter: \\128.95.103.39\Arch260