Installing Archnet Printers on Windows 7, 8, 10 and Vista Laptops

1. Open the Printers Control Panel applet in the following manner:

2.   For Windows 7, 10:
- Click on the "Start" button
- Click on "Devices and Printers"

        For Windows 8:
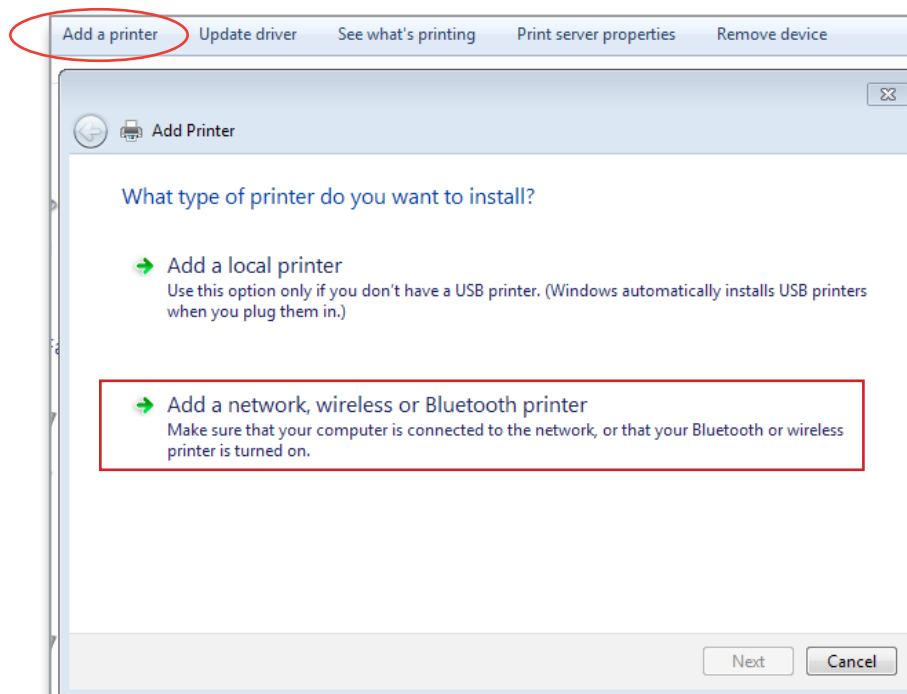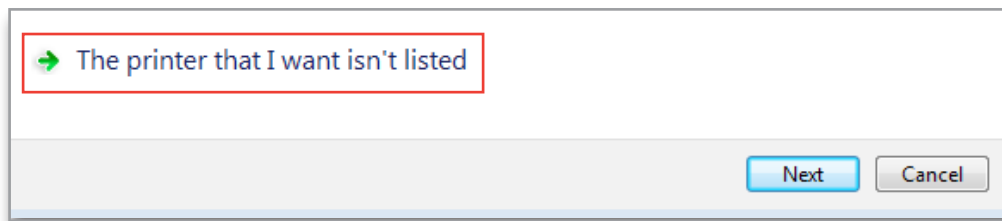- Toggle to your desktop
- Open up the "Charms" bar
- Click on "Settings"
- Click on "Control Panel"
- Click on "Devices and Printers"

For Windows Vista:
- Click on the "Start" button
- Click on "Control Panel"
- Click on "Hardware and Sound"
- Click on "Printers"

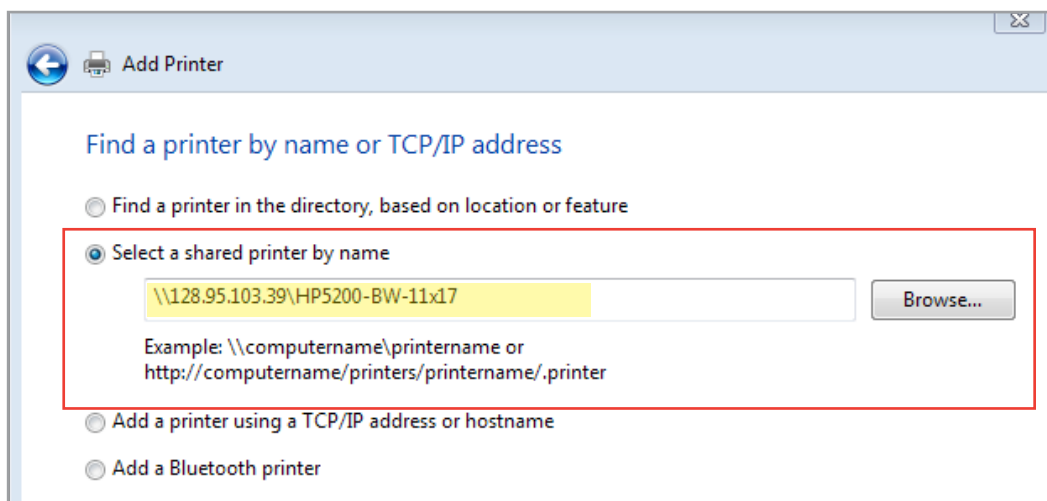3. Click on the "Add a Printer" in the menu bar
4. In the "Add Printer" wizard, choose on the "Add a network, wireless, or Bluetooth printer" and click "next".

5. Click on the text "The printer I want isn't listed" and click "Next"

6. Make sure that 'Select a shared printer by name' is selected, and in the text box, enter the name listed at the bottom for the printer you wish to install, and click Next.

7. If prompted, login with your NetID using 'netid\<username>' in the username field.
8. If Windows needs your permission to continue or Install the driver, click "Continue"
9. Uncheck "Set as a default printer" and click "Next"
10. Click 'Finish'. Windows will copy the required setup files over to your computer, and once complete the new network printer will be available in your Printers list.

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Archnet Printers:

For BW LaserJet, enter: \\128.95.103.39\BW_Laserjet

For Color LaserJet, enter: \\128.95.103.39\Color_Laserjet_M750

For FAST 36 WIDE, enter: \\128.95.103.39\FAST_36_WIDE

For MATTE 42 WIDE, enter: \\128.95.103.39\MATTE_42_WIDE

For GLOSSY 42 WIDE, enter: \\128.95.103.39\GLOSSY_42_WIDE